

Tony Kershaw
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30 October 2018

Lionel Barnard
Chairman
Governance Committee

Dear Mr Barnard

**Governance Committee - Urgent Action Procedure:
Horsham District Council Community Governance Review**

I am writing to seek your agreement to the above matter that requires an urgent decision and I enclose a copy of a report prepared by the Director of Law and Assurance.

The report recommends that the County Council comments on Horsham District Council's Community Governance Review, which proposes to change the boundary between Shipley and Southwater parishes. The recommended response is that no changes should be made until the development is complete and the new residents have given their view, but if the parish boundary is changed, the county division boundary should be moved with it.

The urgency of this matter is because the proposal cannot wait for the next Committee on 26 November 2018 because the consultation deadline is 5 November 2018.

If you agree with the above recommendation, I should be grateful if you would kindly sign both the endorsed copy of this letter and the endorsement at the end of the report and return them to me.

This decision will be reported to the next meeting of the Committee and through the Members' Information Service in the usual way.

Yours sincerely,

Tony Kershaw
Director of Law and Assurance

Agreed Chairman Governance Committee Date..... 31. 10. 2018. <hr/> Action Authorised Chief Executive/Director of Law and Assurance Date..... 1/11/18
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